

Workshop guide for all participants

Welcome to Helsinki! This workshop uses an open format with which you may not be familiar. This is your guide to the format. An extra note for the speakers is at the bottom.

How it works

We have three half-day working sessions. Each starts with two very short presentations, whose purpose is to raise questions and inspire discussion. Based on the speakers' topics and any other wishes raised in plenum, we will form groups for parallel sessions. Each participant chooses the topic that interests them most. Each group nominates a note-taker. The objective of the group work is to explore solutions to the plenary questions. The groups record our most significant results, then present them to the plenum and upload them to the conference site for publication in our proceedings.

Objective

The objective of the workshop is to develop best-practice tools and solutions that are directly applicable to our in-kind work, and to update our online resource for in-kind procurement.

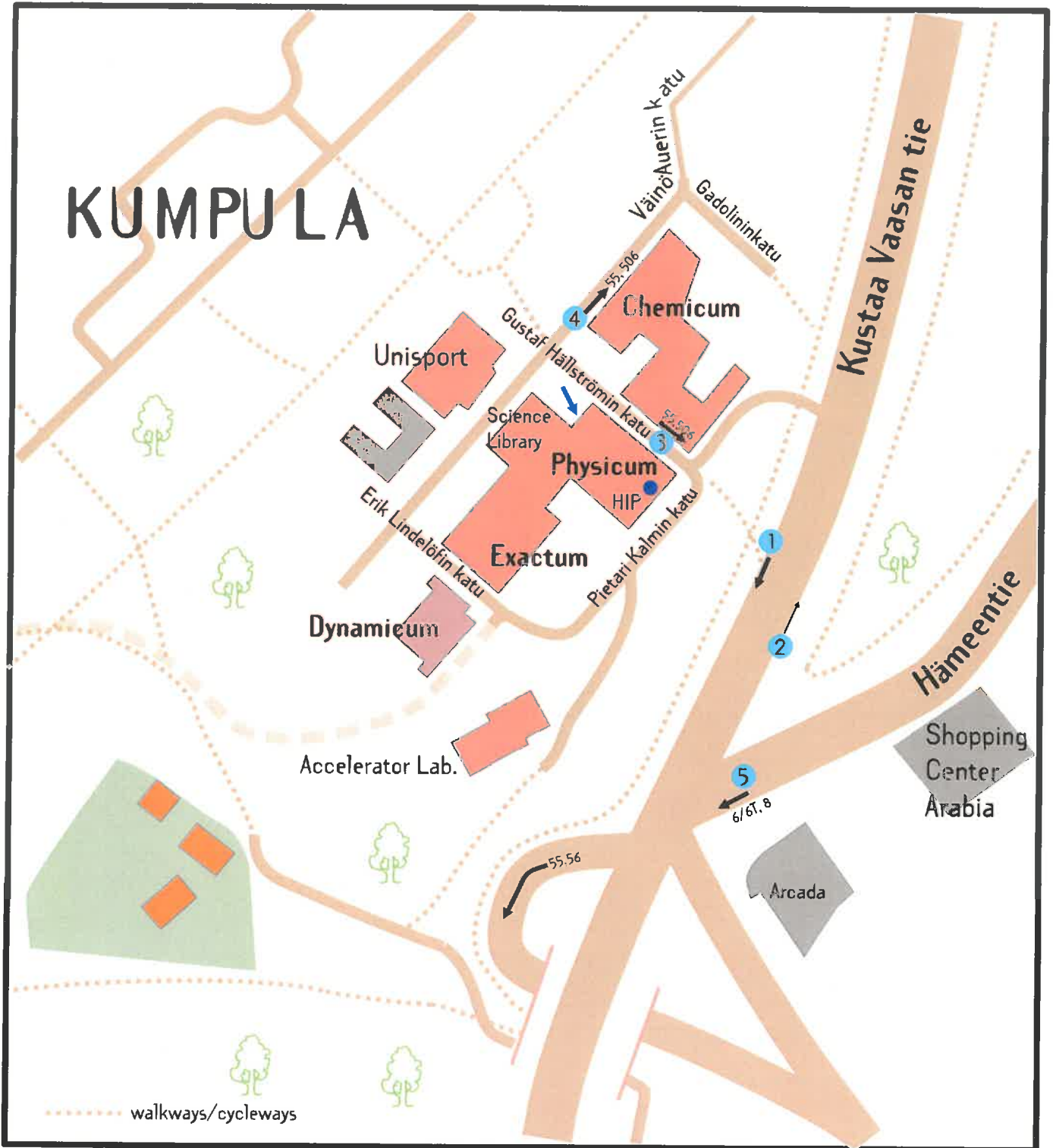
Ten rules of play

1. PARTICIPATE: in the things that interest you in the way that you want to. If a thing is uncomfortable for you, you are under no obligation to do it.
2. Anyone can chair.
3. SPEAK: When you have something to say, speak! You are welcome and encouraged to propose your own topics.
4. LISTEN: When someone is speaking, listen!
5. MOVE: if you want to change groups, form a new group or take a break, do so! Your group is welcome to work anywhere in the building (just be sure to let everyone know where you are, to facilitate movement between groups).
6. REPORT: Report the results of the group sessions to the plenum and upload materials to the site (or have us do it for you). The organisers have prepared a protocol sheet that you are welcome to use.
7. When the group work is done, then it's done! dissolve the group, start a new topic or take a break until the plenary session recommences.
8. It is okay not to have an answer!
9. Use the resources that best fit your needs as a group: flip chart, whiteboard, computer etc.
10. Please step away from the group for e-mails and calls.

Extra notes for invited speakers:

The objective of your presentation is to stimulate discussion and inspire group work. For this reason, it is important that your presentation is short (5 to 15 minutes), and that you use this time to pose questions or challenges to the plenum. It is likely that a work group will form to discuss your topic and that you will be invited to chair that group. However, should that not be the case, please don't take it personally! It may be that other topics are simply more pressing for our participants at this juncture.

We will be publishing fast turn-around proceedings in very small circulation. Please make sure that slides, handouts or notes/minutes are uploaded to the indico site BEFORE YOUR FLIGHT TAKES OFF! (or ask us to do it for you).



Transportation:

- ① Busses to Central Railway Station (all starting with 7..), except 70T to Kamppi, 73 to Hakaniemi and 55, 56 to Kalasatama
- ② Busses from Central Railway Station and Kalasatama towards Viikki Campus
- ③ Busses 55 to Kalasatama and 506 to Viikki Campus
- ④ Busses 55 to Koskela and 506 to e.g. Meilahti Medical Campus
- ⑤ Trams 6/6T to Central Railway station and 8 to Töölö.

FOR MORE DETAILS CHECK [HTTP://WWW.REITTIOPAS.FI/EN/](http://www.reittiopas.fi/en/)

Food: You can find campus restaurants (Unicafe) in Chemicum, Exactum, and Physicum (coffee only). There are also three restaurants in the nearby Shopping Center Arabia (Chicos, China Flavour, and Roperts Coffee) where you can have lunch etc.

FOR MORE DETAILS CHECK [HTTP://WWW.HYYRAVINTOLAT.FI/EN/UNICAPE](http://www.hyyravintolat.fi/en/unicafe) AND [HTTP://WWW.KAUPPAKESKUSARABIA.FI/](http://www.kaupakeskusarabia.fi/)

Groceries: There are two grocery stores in the nearby Shopping Centre Arabia.

Date	Start time	End time	Session	Item	Speakers
Monday 8th April	18:00	20:00	Get together	Registration and get-together	
	18:30	18:50		Key note address	Antonio Bonucci, European XFEL
Tuesday 9th April	09:00	09:10		Welcome address by the director of HIP	Katri Huitu, HIP
	09:10	09:20		Introduction and housekeeping	Sonia Utermann and Tuomas Grahn
	09:20	09:40	Plenum	Invited talk: Lessons learned	David Urner, FAIR
	09:40	10:00		Invited talk: Spare parts policy	Martin Marenich, FAIR
	10:00	10:30		Round of introductions	Everyone
	10:30	12:00	Parallel session	Group work	
	12:00	12:30	Plenum	Reporting on group work	Group chairs
	12:30	13:30	Lunch		
	13:30	13:45		Invited talk: HIP's contribution to ALICE	Eija Tuominen, HIP
	13:45	14:00		Invited talk: Data ownership	Leo Lahti, University of Turku
	14:00	16:00	Parallel session	Group work	
	16:00	17:00	Plenum	Reporting on group work	Group chairs
	19:00	21:00	Dinner	Conference dinner in the panorama restaurant, Hotel Tori	Tuomas Grahn, HIP
Wednesday 10th April	09:00	09:20	Plenum	Invited talk: Case study GANIL	Sonia Utermann, GSI
	09:20	09:40		Invited talk: Contract follow-up	Alexander Herfert, FAIR
	09:40	11:40	Parallel session	Group work	
	11:40	12:40	Plenum	Reporting on group work	Group chairs
	12:40	13:00		Wrap-up and conclusions	Sonia Utermann and Tuomas Grahn
	13:00			Lunch and flights home	

Name	Affiliation
ASPINALL, Gareth	ESS, SE
BATYY, Boris	GSI, DE
BONUCCI, Antonio	European XFEL, DE
DAVIDOVIC, Milos	ESS, SE
ERIKSSON, Magnus	ESS, SE
GRAHN, Tuomas	HIP, FI
HASTINGS, Ian	SKA, UK
HENNION, VINCENT	CEA, FR
HERLERT, Alexander	FAIR, DE
JOKINEN, Ari	Jyväskylä, FI
JUNGSTAND, Arne	FAIR, DE
LAHTI, Leo	Turku, FI
MARENICH, Martin	FAIR, DE
MCMULLIN, Joseph	SKA, UK
NAVIN, ALAHARI	GANIL, FR
POHJOLA, Perttu	Helsinki, FI
PRASUHN, Dieter	FZJ, DE
SAINIO, Mikko	HIP, FI
SIMON, Haik	GSI, DE
TUOMINEN, Eija	HIP, FI
URNER, David	FAIR, DE
UTERMANN, Sonia	GSI, DE
ZAMBELLI, Mauro	ESS, SE



Restaurant Torni

Ravintola Torni

3,9 ★ ★ ★ ★ · 110 Berichte

Restaurant

Gute Cocktails · Gemütlich · Gruppen

Kalevankatu 5, 00100 Helsinki, Finnland

Befindet/n sich in: Solo Sokos Hotel Torni

5W9Q+3G Helsinki, Finnland

raflaamo.fi

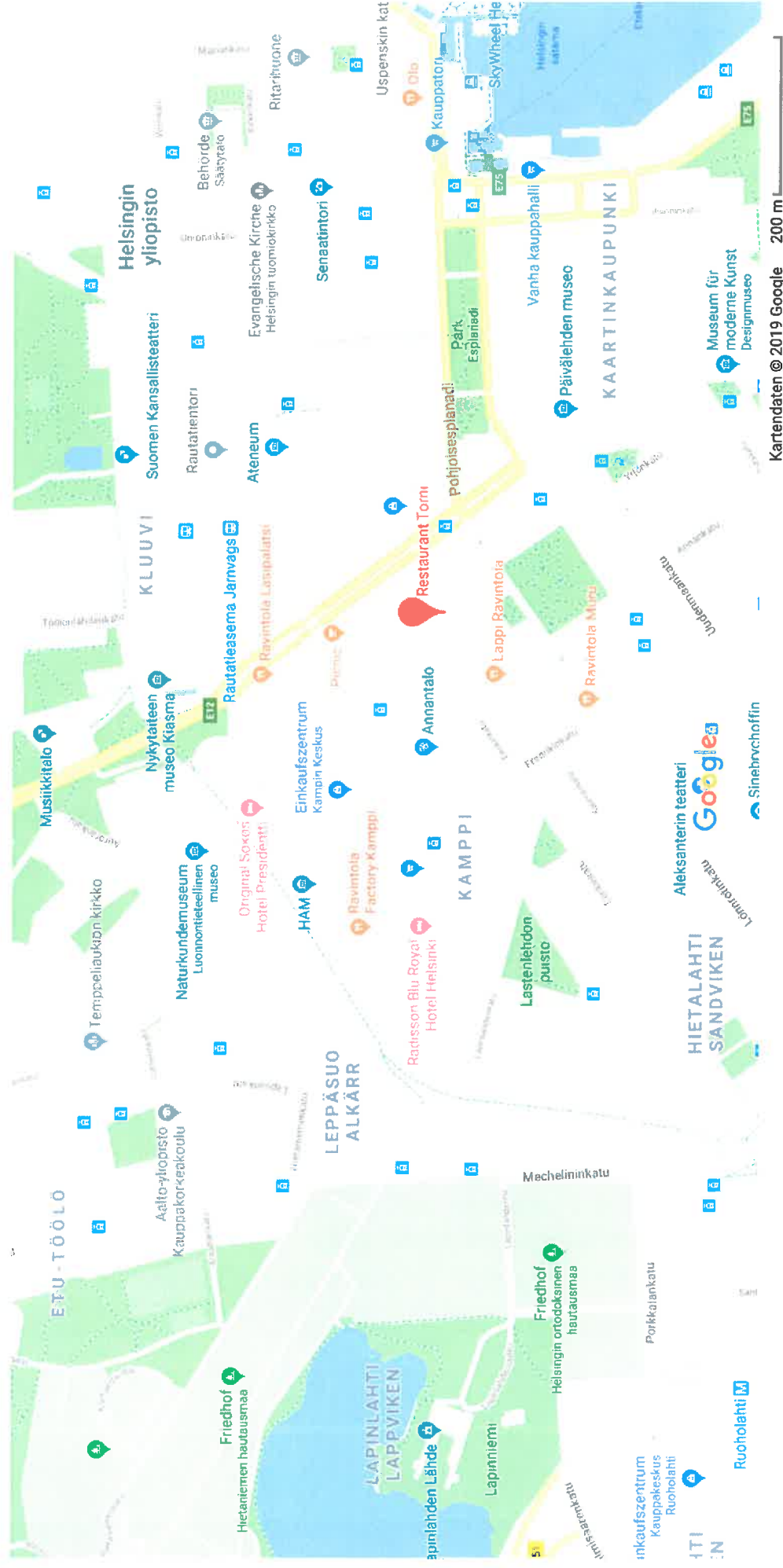
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Jetzt geöffnet 11:30–14:30,17:00–22:00

→ Conference dinner
 19:00
 Tuesday 9th April
 12th floor (follow the 1K Best Signs)

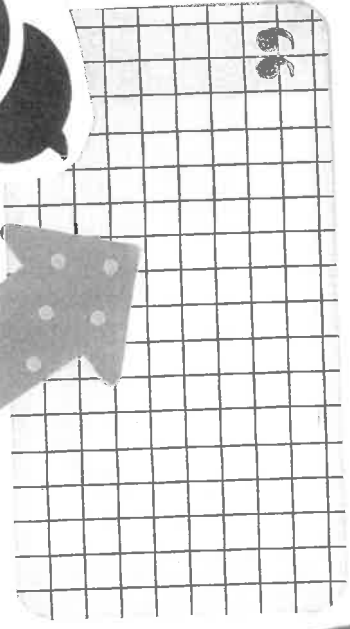
Stoßzeiten Mittwoch ▾

Google Maps Restaurant Torii



Karttadaten © 2019 Google 200 m

The Question(s)



assumptions

Don't forget!



IDEAS

bearing in mind....



Caveats!

Recommendations
& conclusions

group work by

