
GSI Scientific Report 2017

Instructions for authors

Questions to sr-2017@gsi.de or K. Große/GSI

Version 2018-01-23

1.+2. Login and entry page

1. Login at GSI's indico server
with a GSI weblogin account

(user name= email without @gsi.de)

<https://indico.gsi.de/signIn.py?returnURL=http://indico.gsi.de/index.py?categId%3D0>

without: External users have to create a new account:

<https://indico.gsi.de/userRegistration.py>

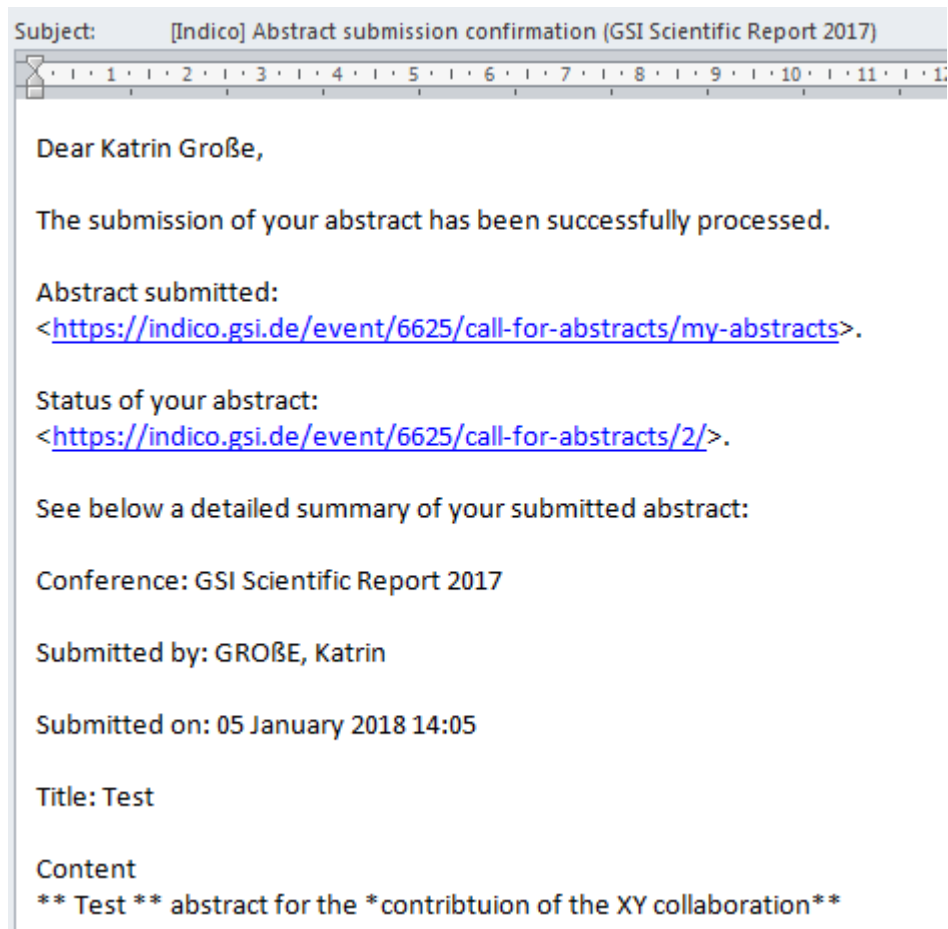
2. Go to the main page for submitting:

<https://www.gsi.de/scirep>

3. Abstract submission

Go to the page <https://indico.gsi.de/event/6625/call-for-abstracts/submit> and submit your abstract and select you as presenter.

You will get a confirmation by e-mail!



4. Write you contribution

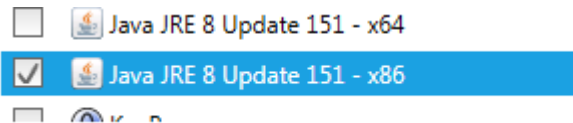
Download one of these templates:

Templates

- SR2017LibreOffice.zip <https://indico.gsi.de/event/6625/material/1/2.zip>
- SR2017winWord-NEW.zip <https://indico.gsi.de/event/6625/material/1/1.zip>

Other templates/no template will not be accepted!

If you want to work with the LibreOffice Installation at the GSI, check if the Java installation in the software center for the x86 version:



After entering your text and image make a zip file with the filed template and a PDF generated from your filed template.

5. Upload the ZIP file

If your abstract is accepted, you will get an e-mail and an ID for your abstract:

Dear A. Testfrau,

The submission of your abstract has been successfully processed.

Abstract submitted:

<<https://indico.gsi.de/event/6625/call-for-abstracts/my-abstracts>>.

Status of your abstract:

After following the link, login and following **“My contributions”** on the left and afterwards goto at **action “view”**, you could upload your ZIP-file including the PDF and the Libre/Office-Wordfile:

The screenshot shows the Indico web interface. On the left, there is a navigation menu with 'My Contributions' selected. The main content area shows the 'Contribution' details for 'Test'. Under 'Speakers', there are two names: Katrin GROÙE and A. TESTFRAU. Under 'Primary authors', there are two names: Katrin GROÙE (GSI, Darmstadt) and A. TESTFRAU (GSI). Under 'Reviewing', there is a button 'Paper not yet submitted' and a button 'Upload paper' which is highlighted with a red box. On the right, there is an 'Actions' menu with a 'View' link.

5. Upload the ZIP file

The deadline for paper submission is March 15th.

If you upload a paper, you declare by this:

1. That your contribution do not infringe rights of third-parties (e.g. copyrights of images)

2. You declare the compliance to the rules for good scientific practice:

http://www.dfg.de/en/research_funding/principles_dfg_funding/good_scientific_practice/

3. That your report has not yet published or submitted anywhere else (e.g. not for CBM progress report etc.)

4. All authors accept that the contribution will be published as ccby 4.0

<https://creativecommons.org/licenses/by/4.0/>

6. Wait for the review

If your content reviewer, the layout reviewer or the referee will send an e-mail with to-be-corrected by the system, please change your report and re-upload your file. If the content and the layout is fine you will get no e-mail for this (only visible in the system).

----- Forwarded message -----
From: **Indico** <indico-mailer@gsi.de>
Date: 2018-01-08 13:06 GMT+01:00
Subject: Layout Assessment of your paper "Test externe Email" for "GSI Scientific Report 2017"

Your report is accepted finally, when you got an e-mail with:

----- Forwarded message -----
From: **Indico** <indico-mailer@gsi.de>
Date: 2018-01-08 13:07 GMT+01:00
Subject: Your paper "Test externe Email" for "GSI Scientific Report 2017" has been completely reviewed
Dear B. Btest,

The Referee has ACCEPTED your paper entitled "Test externe Email" (id: 3), submitted for "GSI Scientific Report 2017".

Thank you for your contribution!

7. Exchange of files

GSI Scientific Report 2017

from January 5, 2018 to March 15, 2018

GSI

Europe/Berlin timezone

1. Login
2. Go to My Contributions

Overview

Call for Abstracts

⋮ [View my Abstracts](#)

⋮ [Submit Abstract](#)

My Conference

[My Contributions](#)

Call for papers for the

Dear Colleague,

The GSI operates a large-outstanding opportunities in plasma research, materials science and nuclear physics. The Scientific Report illustrates the rich scientific work done at GSI.