## Tasks and deadlines (update if new ones emerge in the discussion)



Task no.	Task	Deadline	Who?	Done?
T1	Re-launch FAIR ILO website	31 <sup>st</sup> March	FAIR – SU	
T2(a)	Book 1-to-1 slot <a href="https://doodle.com/poll/dwnafwc53deampzy?utm_source=pol_l&amp;utm_medium=link">https://doodle.com/poll/dwnafwc53deampzy?utm_source=pol_l&amp;utm_medium=link</a>	ASAP	ILOs	
T2(b)	Send 1-to-1 topics to Sonia	At least 3 weeks prior	ILOs	
Т3	ENRIITC, PERIIA, BSBF etc. where relevant	1 <sup>st</sup> May	ILOs	
T4	ToR feedback to Sonia. No feedback implies agreement	1 <sup>st</sup> May	ILOs	
T5	Master bid list to Sonia	1 <sup>st</sup> May	ILOs	
T6	Newsletters to ILOs	As needed	FAIR - SU	
T7	Approval of ToR	FAIR summer Council	FAIR	
Т8	Address catalogue of questions	17 <sup>th</sup> September	FAIR	
Т9	Next workshop	17 <sup>th</sup> September	All	

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